

THE FIRST STATUTES OF THE VIDYA UNIVERSITY

Meerut (U.P.)

(Under Clause 34 of the Act No. 12 of 2019)

A State Private University Established Vide the Uttar Pradesh Universities
Act No. 12, of 2019, as amended by the U.P. Ordinance No. 16 of 2024





VIDYA
UNIVERSITY
Education meets Innovation

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FIRST STATUTES OF THE VIDYA UNIVERSITY, MEERUT Under Clause 34 of the Uttar Pradesh Private Universities Act No.12 of 2019

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FIRST STATUTES OF THE VIDYA UNIVERSITY, MEERUT

CHAPTER-1 PRELIMINARY

STATUTE 1

1. These ‘Statutes’ may be called the Vidya University, Meerut First Statutes, 2024.
2. These Statutes shall come into force with effect from the date as prescribed in the notification after approval by the Executive Council as per Section 34 of the U.P. Act No. 12 of 2019 notified by the Government of Uttar Pradesh.
3. The Statutes are to be read in conjunction with the Provisions of the U.P. Act No. 12 of 2019. In case of any specific Provisions found to be missing in the Statutes, the Ordinances, or the Rules etc. and/or if there be any difference in the Provisions of the U.P. Act No. 12 of 2019 and the Ordinances or the Statutes, the Provisions of the U.P. Act No. 12 of 2019 shall prevail.
4. The Statutes may be amended by the Executive Council of the University from time to time, and the amended statutes, if any shall be applicable, with immediate or retrospective or prospective effect, from such a date as prescribed in the notification.
5. The Executive Council however, shall not make, amend, repeal any Statutes affecting the powers of any authority of the University until such authority has been given an opportunity of expressing an opinion in writing on the proposed changes and any opinion so expressed shall be considered by the Executive Council

**Short Title, Scope
and Commencement
Section: 34 of the Act**

STATUTE 2

In these Statutes unless the context otherwise requires:

1. ‘A Regular Course of Study’ means the courses of study running in the University as full time or campus-based study;
2. ‘Act’ means Uttar Pradesh Act (**Adhiniyam**) No. 12, 2019;
3. ‘Academic Council’ means the Academic Council of the Vidya University;
4. ‘Admission Committee’ means the committee responsible to plan, organize and control the admissions to various programs conducted by the University. When constituted, its composition, powers and functions may be prescribed by the Executive Council and it shall be an authority of the Vidya University in terms of Clause 23 of the Act;
5. ‘Board’ means the Board of Studies or the Planning Board, or any other Board of the Vidya University;
6. ‘Branch of Courses of Study’, means the area of the specialization of the study of any of the programs of respective faculties;

Definitions

7. 'Chancellor', 'Pro-Chancellor' and 'Vice-Chancellor' means respectively the 'Chancellor', the 'Pro-Chancellor' the 'Vice-Chancellor' of the University;
8. 'Controller of Examination', means the person who has been put in charge to conduct the examination(s);
9. 'Degree/Diploma Programs', means the Degree/Diploma Programs in the respective branch/department of the respective faculty;
10. 'Detained candidate', means the candidate who has taken admission in the University as regular student but has not been permitted to appear in the examination due to shortfall of attendance or any other reason;
11. 'Department' means The Department of Studies which includes a Centre of Studies and Research;
12. 'Dean, Director/Principal' means the Head of an 'Institution', a College, Centre and a faculty, or the person appointed for the purpose to act as such in his absence.
13. 'Doctoral Programs' means the Doctorate/Research Programs in the respective branches/departments of the respective faculty.
14. 'Duration of Program' means the whole tenure of the particular program (grace period of the program is not included in the tenure).
15. 'Employee' means any person duly appointed through appointment/engagement letter etc. by the University and includes a teacher or any other member of the staff of the University;
16. 'Executive Council' means the Executive Council of the University;
17. 'Examination Hall' means the examination place, room, location, where students have to appear for the respective examination;
18. 'Examination Pattern' means the system of the examination being followed by the University;
19. 'External Examiner' means the examiner from other University/Institution;
20. 'Fee' means the collection made by the University from the students, by whatever name it may be called;
21. 'Faculty' means the faculty of the University;
22. The 'Governing Body' means a committee constituted by the sponsoring body and shall also be known /act as the Vidya University Senate / Court wherever the context so demands;
23. 'Hostel' means scholars'/students' Hostel of the University;
24. 'Internal Examiner' means the examiner from a teaching department of the University;
25. 'Invigilator' means the teacher or person who has been assigned duty in the particular examination hall;

26. 'Management' means the Governing Body, the Executive Council or any authority or officer of the University, designated by the Governing Body, Executive Council, Chancellor, Byelaws and Ordinances and Statutes of the University, to exercise powers over specified functions;
27. 'Ordinance' means the First Ordinances 2024 of the Vidya University, Meerut, made under Uttar Pradesh Act No. 12, 2019.
28. 'Post Graduate Programs' mean the Master's Degree Programs in the respective branch/department of the respective faculty.
29. "Programs of Study" means the Academic Programs offered by the University leading to award of degrees/diplomas/certificates as per the conditions so prescribed for each program;
30. 'Records and Publication' means the records and publication of the University;
31. 'Registrar', 'Finance Officer', 'Controller of Examinations', 'Librarian' or, 'Chief Proctor' means respectively the Registrar, the Finance Officer, the Controller of Examinations, the Librarian or the Chief Proctor of the University;
32. 'Regular Student' means the student who is studying in full time program running in the University in the respective academic year and seeks permission for appearing in examination of the University as such;
33. 'Regulation' means the regulation made under the Provisions of the Act;
34. 'Regulatory Body' means statutory bodies established by the Central Government from time to time such as University Grants Commission and includes All India Council of Technical Education, Bar Council of India, the Distance Education Council, Dental Council of India, the Nursing Council, the Medical Council of India, the National Council of Teacher Education, Central Council of Indian Medicine, Pharmacy Council of India or any other statutory body as the case may be;
35. 'Sponsoring Body' means Vidya Bal Mandli Society, Meerut (VBMS), (a not for profit Society) registered under Societies Registration Act no. 21 of 1860;
36. 'School/College/Institution' means college including existing college or an institution established or maintained by or associated or constituent to the University in accordance with the Act, Ordinance and the Statutes of the University and created through a resolution of the Executive Council to undertake teaching and research in a particular field of specialization and is synonymous with 'Faculty' wherever used in the Act;
37. 'State Government' means the Government of Uttar Pradesh;
38. 'Student' means a student enrolled in the register/ERP of the University;

<p>39. ‘Teacher of the University’ means Professors, Associate Professors, Assistant Professors, and such other persons as may be appointed for imparting education/ instructions, or conducting research in the University and are designated as teachers by the Ordinances;</p> <p>40. ‘University’ means the Vidya University, Meerut, established under U.P. Act No. 12 of 2019.</p> <p>41. ‘Undergraduate Programs’ means the Bachelor’s Degree programs in the respective branch/department of the respective faculty/School/Institute;</p> <p>42. ‘He’ & ‘His’ wherever they figure in the ordinances shall imply ‘he’/‘she’ and ‘his’/‘her’ respectively.</p> <p>43. The words and expressions used but not defined in these Statutes shall have the meaning assigned to them in the Uttar Pradesh Private Universities Act, 2019 and;</p> <p>44. The powers conferred on the University under the Act shall be exercised by the officers and the authorities of the University, as laid down in the Act, the Statutes and the Ordinances of the University.</p>	
<p>STATUTE 3</p> <p>1. The University shall have a common seal to be used for the purposes of the University and the design of the seal shall be as approved by the Executive Council, subject to further changes or amendments, as deemed necessary from time to time.</p> <p>2. The University may decide to make and use such Flag, Anthem, Insignia and other symbolic or graphic expression, abbreviations or likewise, for such purposes as deemed necessary from time to time and which are not of such nature that are not permitted by the State or the Central Government.</p>	<p>Seal, Flag, Anthem, Insignia etc. of the University</p>
<p>STATUTE 4</p> <p>1. Academic Calendar of the University shall be approved by the Executive Council.</p> <p>2. The University shall publish its Academic Calendar on its website.</p> <p>3. In case of international students, the University may follow a different admission process and Academic Calendar as may be prescribed in the Ordinances of the University.</p>	<p>Academic Calendar of the University</p>
<p>STATUTE 5</p> <p>1. Apart from the objectives defined in Clause 10 of U.P. Act No. 12 of 2019, the University shall also have following additional objective: ‘To collaborate with other Universities, Research Institutions, Government and Non- Government Organizations and Foreign Institutions for fulfillment of the objectives of the University as defined in the Act’</p>	<p>Objective of the University</p>

CHAPTER-2 THE OFFICERS OF THE UNIVERSITY

STATUTE 6

Under Section 14 of U.P. Act No. 12 of 2019, all or any of the following shall be the officers of the Vidya University. The Vidya University may appoint all or any of the officers mentioned in the list given below :

1. The Chancellor,
2. The Pro-Chancellor,
3. The Vice-Chancellor,
4. The Registrar,
5. The Dean Academics,
6. The Dean of Faculties/Schools,
7. The Director,
8. The Dean of Students Affairs,
9. The Controller of Examinations,
10. The Finance Officer,
11. Head of Department,
12. The Dean Research and Development,
13. Chief Proctor
14. Such other officers as may be declared by the Statutes to be officers of the University.

**The Officers of the
Vidya University
Section 14**

STATUTE 7

The Chancellor

1. The Chancellor shall be appointed by the Management Committee of the Sponsoring Body for a period of five years. On the expiry of his term, the Chancellor shall be eligible for reappointment. The proposal for reappointment of the Chancellor, if any, shall be considered by the Managing Committee of the Sponsoring Body, at least one month before the expiry of the term and if approved, the Chancellor shall be reappointed for an additional period of five years or a shorter period as appropriate.
2. The Chancellor may, by writing under his hand addressed to the Chairman Sponsoring Body resign his office with a notice of three months. Further, the Management Committee of the Sponsoring Body shall have power to remove the Chancellor by giving a notice of three months.
3. The Chancellor shall by virtue of his office, be the Head of the University and shall constitute interim Executive Council. The Chancellor shall exercise general control over the affairs of the University.
4. The Chancellor shall preside over the meeting of the Governing Body, the Executive Council and convocation of the University, conferring degrees, diplomas or other academic distinctions.

**Appointment,
Powers and
Functions of the
Chancellor
Section-15**

<p>5. The Chancellor shall, in addition to the powers vested in him as chairman of the Governing Body, the Executive council and roles assigned under the Act, have the following additional powers:</p> <ul style="list-style-type: none"> (a) To appoint and remove the Vice-Chancellor; in the overall interest of the University with prior approval of the Sponsoring Body, the Chancellor shall ensure compliance to the requirements of Statute 9 for the Vice-Chancellor before removal of the Vice-Chancellor. In case of resignation or termination of the Vice-Chancellor, the Chancellor shall nominate a Senior Authority as officiating Vice- Chancellor till such time new incumbent is put in place. (b) The Chancellor may appoint the first Vice-Chancellor of the University without calling for proposal by the search committee. (c) The Chancellor may confirm, modify or reverse any decision taken by the Vice-Chancellor in relation to any grievance of employees or students. (d) The Chancellor may appoint the first Registrar of the University duly waiving the procedure outlined for selection in Statutes. (e) To call for any information or record. (f) Such other powers as may be conferred by the Statutes. <p>6. In case of an emergency like illness, absence or death of the Chancellor, the Pro- Chancellor or in his absence, the Vice-Chancellor shall perform the duties of the Chancellor till the Chancellor reassumes his office or a new Chancellor is appointed as the case may be. However, such a period will normally not exceed six months.</p>	
<p>STATUTE 8</p> <p>The Pro-Chancellor</p> <ol style="list-style-type: none"> 1. The Pro-Chancellor shall be appointed by the Management Committee of the Sponsoring Body for a period of five years. 2. The Pro-Chancellor shall assist the Chancellor in discharging his duties and perform the same duties as chancellor and preside at the convocation in absence of the Chancellor. 3. The Pro-Chancellor may in writing under his hand addressed to the Chancellor resign his office. 	<p>Appointment, Powers and Functions of the Pro-Chancellor Section-16</p>
<p>STATUTE 9</p> <p>The Vice-Chancellor</p> <ol style="list-style-type: none"> 1. The Vice-Chancellor shall be appointed by the Chancellor for a period of five years in accordance with the Provisions of Section 17 of the UP Act No. 12 of 2019. For same, a three-member search committee shall be appointed by the Chancellor, having following composition : <ul style="list-style-type: none"> (a) A nominee of the Sponsoring Body. 	<p>Appointment, Powers and Functions of the Vice-Chancellor Section-17</p>

- (b) Two eminent academicians,
 - (c) One member nominated by the Chancellor, who shall act as the Convener of the Committee.
2. The Search Committee for the post of Vice-Chancellor shall recommend a panel of three to five names to the Chancellor within such period as the Chancellor may stipulate while appointing the Search Committee.
 3. The Chancellor shall select one amongst the recommended name for the position of the Vice-Chancellor.
 4. The Chancellor may appoint the first Vice-Chancellor of the University without calling for proposal by the Search Committee.
 5. On the expiry of his term, the Vice-Chancellor shall be eligible for reappointment. The proposal for reappointment of the Vice-Chancellor, if any, shall be considered by the Chancellor at least three months before the expiry of the term, and if approved by the Governing Body, the Chancellor shall reappoint the Vice-Chancellor for an additional period of five years or a shorter period as appropriate.
 6. The Vice-Chancellor shall be a whole time salaried officer of the University; the salary and allowances and other conditions of services of the Vice-Chancellor at the time of appointment shall be such as decided by the Governing Body and as amended from time to time.
 7. The Vice-Chancellor shall be the Principal Executive and Academic officer of the University shall exercise general superintendence and control over the affairs of the University and execute the decisions of the Executive Council, other competent authorities/bodies and the State Government.
 8. The Vice-Chancellor shall have the following additional powers and functions:
 - (a) The Vice-Chancellor shall be entitled to be present at and to address any meeting of any other authority or any other body of the University;
 - (b) It shall be the duty of the Vice-Chancellor to see that the provisions of the U.P. Act No. 12 of 2019, the Statutes and the Ordinances of the University are duly observed and he shall have all powers necessary to ensure such observance;
 - (c) The Vice-Chancellor shall have all the powers necessary for the proper maintenance of discipline in the University and he may delegate any such powers to such person or persons as he may deem fit;
 - (d) The Vice-Chancellor shall be empowered to grant leave to any officer of the University and make necessary arrangements for the discharge of the functions of such an officer during the period of his absence;
 - (e) The Vice-Chancellor shall grant leave of absence to any employee of the University in the prescribed manner and if he so decides, delegate such powers to any other officer or officers of the University;

<p>(f) The Vice-Chancellor shall have the power to convene or cause to be convened meetings of the various bodies/committees of the University;</p> <p>(g) The Vice-Chancellor shall cause the budget to be made by the Finance Committee and put before the Executive Council for consideration and approval;</p> <p>(h) The Vice-Chancellor may, if he is of the opinion that immediate action is necessary on any matter, exercise any power conferred on any authority of the University by or under the Act and shall convey to such authority, the action taken by him on such matters. However, such acts should be informed to the Chancellor immediately without any delay;</p> <p>(i) Provided that, if the authority of the University or any person in the service of the University who is aggrieved by the action taken by the Vice-Chancellor under this Sub-section, may prefer an appeal to the Chancellor within one month from the date of communication of such decision. The Chancellor may confirm, modify or reverse such action taken by the Vice-Chancellor;</p> <p>(j) The Vice-Chancellor shall have the powers to enter into agreements on behalf of the University as approved by the respective and relevant Committees or as approved by the Chancellor;</p> <p>(k) The Vice-Chancellor may delegate any of his powers to other officers of the University in consultation with the Chancellor;</p> <p>9. During the temporary absence of the Vice-Chancellor by reason of leave, illness or any other cause, the Chancellor may make such arrangements as he deems fit for carrying on the duties of the Vice-Chancellor;</p> <p>10. The Vice-Chancellor may by writing addressed to the Chancellor, resign his office by giving a notice of one months. The services of the Vice-Chancellor can be terminated by the Chancellor by giving him a one month's notice or one month's salary in lieu of notice, without assigning any reason. In case there is material development to terminate the services of the Vice-Chancellor with immediate effect, the Executive Council and or the Chancellor may do so after deliberation. However, such a decision should only be taken after giving the Vice-Chancellor appropriate time to defend him/her.</p>	
<p>STATUTE 10</p> <p>The Registrar</p> <p>1. The Registrar shall be appointed by the Executive Council on the recommendation of the Selection Committee constituted for the purpose. However, the first Registrar shall be appointed by the Chancellor.</p> <p>2. The Selection Committee for screening the names for the Registrar shall consist of:</p>	<p>Appointment, Powers and Functions of the Registrar</p>

- (a) The Vice-Chancellor (Chairman).
 - (b) A nominee of the Chancellor.
 - (c) One expert member nominated by the Sponsoring Body.
3. The University shall follow following procedure for the selection of Registrar:
- (a) The University would invite applications for the post through the process of an advertisement in newspapers having wider circulation and on website of the University.
 - (b) Short-listing of the applicants shall be done by a sub-committee consisting of the nominee of the Vice Chancellor and one nominee of the Chancellor.
 - (c) Complete lists of short-listed and not short-listed candidates shall be placed before the Selection Committee.
 - (d) The Selection Committee shall interview the short listed candidates and adjudge the merit of each candidate and send its final recommendation to the Chancellor for approval.
4. Registrar shall be a whole time salaried officer of the University. His emoluments and terms and conditions of service shall be such as may be prescribed in the terms and conditions/service rules.
5. When the office of the Registrar is vacant or when the Registrar is, by reason of illness or absence for any other cause, unable to perform the duties of his office, the duties of Registrar will be performed by such person as the Vice-Chancellor may appoint for this purpose.
6. The Registrar will be a key officer of the University and have following powers and functions:
- (a) Be the custodian of the records, the common seal and other properties of the University as the Sponsoring Body shall commit to his charge;
 - (b) Conducts the official correspondence of the University on behalf of all or any of its authorities;
 - (c) Issues notices conveying the dates of meeting of the University authorities to the members and makes necessary arrangements for the conduct of such meetings and also for other assigned duties by the Governing Body/Executive Council/Vice-Chancellor from time to time;
 - (d) Supplies to the Chancellor copies of the agenda of meetings of the authorities of the University, as soon as they are issued and the minutes of the meeting of the authorities ordinarily within a month of the holding of the meetings;
 - (e) In an emergency, when the Vice-Chancellor is not able to act, call a meeting of the Executive Council forthwith and take its directions for carrying on the work of the University;
 - (f) Represents the University in suits or proceedings by or against the University, signs powers of attorney and verifies pleadings or deposes his representative for the purpose ;

<ul style="list-style-type: none"> (g) The Registrar shall have the powers to enter into agreements on behalf of the University as approved by the respective and relevant Committees or as approved by the Vice-Chancellor ; (h) Performs such other duties and functions as may be specified in the Statutes or prescribed by the Ordinances or as may be required, from time to time, by the Executive Council or the Vice- Chancellor, and (i) Be the secretary of the Governing Body, Executive Council, Planning Board and Academic Council with or without voting rights as per their individual constitutions. <p>7. The services of the Registrar can be terminated by the Chancellor on his/her own or as advised by the Vice-Chancellor by giving him one month's notice or one month's salary in lieu of notice, without assigning any reason.</p> <p>8. The Registrar may by writing under his hand addressed to the Vice-Chancellor, resign his office with a notice period of one month or one month's salary in lieu of notice, without assigning any reason. The resignation shall be forwarded to the Chancellor with specific recommendation by the Vice-Chancellor for consideration and acceptance.</p>	
<p>STATUTE 11</p> <p>The Dean, Academics</p> <p>1. The Dean, Academics shall be appointed by the Executive Council, on the recommendations of a committee constituted under the chairmanship of the Vice-Chancellor and consisting of a Chancellor's nominee and three experts nominated by the Executive Council, from within or outside the University, for a period of three years or a period as may be specified;</p> <p>Provided that the Dean, Academics may be re-appointed for further term(s) as decided by the Executive Council.</p> <p>2. A teacher having a minimum of 10 year experience as a Professor and having sound Academic credentials, publications in indexed Journals and having at least 5 year Administrative experience at the level of Dean/ Director or above, will be eligible for appointment as Dean Academics.</p> <p>3. The Dean, Academics shall:</p> <ul style="list-style-type: none"> (a) assist the Vice-Chancellor in keeping a close watch on academic activities undertaken by the Faculties/Schools of the University; (b) ensure that the decisions of the Academic Council are followed in letter and spirit (c) advise the Vice-Chancellor on the updation of curriculum, in accordance with the demand of industry and at par with the one being followed by institutions of repute; and (d) scrutinise the academic proposals emanating from the schools before these are forwarded for consideration of the Vice- Chancellor or the Academic Council. 	<p>Appointment, Power and Functions of the Dean Academics</p>

<ol style="list-style-type: none"> 4. The Dean, Academics may resign his office and service after giving a one month notice and shall cease to hold his office on the acceptance of his resignation by the Vice-Chancellor or on expiry of the notice period, whichever is earlier. The requirement of the notice period may be waived off by the Vice-Chancellor at his discretion. 5. The Vice-Chancellor, based upon a complaint received against the Dean Academics or on his own, if arrives at a conclusion that continuance of the Dean Academics is detrimental to the interests of the University, may recommend to the Executive Council the removal of the Dean Academics from his office from such date as may be specified and after giving the Dean Academics an opportunity of being heard. 	
<p>STATUTE 12</p> <p>Dean of Faculties/Schools</p> <ol style="list-style-type: none"> 1. Deans shall be appointed against specific appointments and shall be overall responsible for the functioning of the respective Faculty / School. Dean of Faculty / School shall be selected as per the selection procedure for the Professors. 2. The Dean shall be the executive officer of the respective faculty and shall preside over the meetings of its faculty and staff. 3. The Dean shall exercise such other powers and discharge such other functions as may be prescribed in the Ordinances. The Dean of Faculty shall: <ol style="list-style-type: none"> (a) report to the Vice Chancellor; (b) be responsible for the conduct of academics in the faculty, records, and compliance to academic policies and procedure as outlined by the Academic Council; (c) be empowered to withhold the Hall Ticket of student of the faculty for valid reasons; (d) exercise such other powers and perform such other functions, as may be delegated or assigned to him by the Vice- Chancellor. 	<p>Appointment, Powers and Functions of Dean of Faculties/Schools</p>
<p>STATUTE 13</p> <p>Directors</p> <ol style="list-style-type: none"> 1. Directors shall be appointed against specific appointments and shall be overall responsible for the functioning of the respective centers. Director of Center/Cell shall be appointed by the Vice-Chancellor with prior approval of the Chancellor as a regular salaried employee of the University. 2. Director shall exercise general supervision and control over affairs of the Center/Cell and give effect to the decisions of the Vice-Chancellor and perform such functions as may be assigned by the Vice-Chancellor. 3. Director shall prepare the budget of the Center/Cell and forward the same to the Vice- Chancellor. 	<p>Appointment, Powers and Functions of the Directors</p>

<ol style="list-style-type: none"> 4. Powers and Privileges of the Directors of the Centers/Cells shall be as laid down in the Ordinances. 5. The Director of the centre shall: <ol style="list-style-type: none"> (a) report to Vice Chancellor; (b) be responsible for the conduct of academics research in the centers cell, records, and compliance to policies and procedure as outlined by the Academic Council; (c) exercise such other powers and perform such other functions, as may be delegated or assigned to him by the Vice- Chancellor. 	
<p>STATUTE 14</p> <p>Dean of Students Affairs (DSA)</p> <ol style="list-style-type: none"> 1. Dean of Student Affairs (DSA) shall be appointed by the Vice-Chancellor from amongst the faculty members of the University, and shall exercise such powers and perform such duties as may be delegated/assigned to him/her by the Vice Chancellor. 2. The scope of DSA shall generally encompass non-academic aspects of student life. DSA shall plan and direct university activities related to student services and campus life. DSA shall generally be responsible for serving as a point of information for students and responding to students' needs. He/she shall look after the general welfare of the students and implement initiatives to obtain a harmonious blend of intellectual and social life for the students. DSA shall attend to all aspects of the University life which fall outside the classroom and which contribute to the students' development as mature, ethical and responsible human beings. 3. His/her tasks and responsibilities will non-exhaustively include the following: <ol style="list-style-type: none"> (a) To strengthen the value-added services for student welfare on campus. (b) Campus life including all extracurricular pursuits and student discipline. (c) Hostel administration. (d) To promote student personality grooming through various Clubs, student Forum, Sports etc. (e) To create social consciousness and responsibility through avenues such as NSS, Red Cross, NCC, and through working with NGOs. (f) To oversee campus cafeteria & eateries, their modernization, upkeep and quality delivery. 4. Further, DSA shall guide the students of the University in matters relating to the following: <ol style="list-style-type: none"> (a) Organization and development of students' bodies. (b) Counseling and guidance facilities for students. 	<p>Appointment, Powers and Functions of Dean of Students Affairs (DSA)</p>

<ol style="list-style-type: none"> 5. Promotion of students' participation in cocurricular and social activities <ol style="list-style-type: none"> (a) Fosters healthy relationships between the students and academic faculty as well as with the administration staff members (b) Maintains close liaison with Career advice services and guide students accordingly (c) Health and Medical Services for the students (d) Residential Life of the students. (e) Arranges facilities for the students' Educational Tours and Excursions, other than those prescribed as part of academic curricula. (f) Any other problems of the students relating to the University. 6. DSA shall also: <ol style="list-style-type: none"> (a) Coordinate the activities of various Hostels/ Residence and have power of shifting a resident student from one Hostel to another, if deemed necessary. (b) Maintain the register of Alumni and foster communication. (c) Perform such other duties and discharge such other responsibilities, as may be assigned to him by the Academic Council/Vice Chancellor from time to time. (d) In a matter of student discipline, DSA shall be represented in the proctorial committee of the University through his/her nominee. 7. DSA shall have following powers with respect to maintaining discipline amongst the students: <ol style="list-style-type: none"> (a) All incident reports of indiscipline amongst students shall first be reported to DSA, directly or through Student Welfare Officer. (b) DSA may dispose a case summarily and award minor punishment/ fines in case of minor offences. (c) DSA shall refer the cases for investigation to standing proctorial committee in case of serious breach of discipline. (d) Based on recommendations of the proctorial committee, dispose the case in consultation with the President of the University. <p>Direction of Vice Chancellor will be taken in all cases of rustication/ suspension/ expulsion irrespective of duration.</p> 8. DSA shall hold office for a period of two years from the date of appointment and may be re-appointed at the end of term. 9. DSA may delegate any part of the duties/responsibilities to Student Welfare Officer or any other person with approval of the Vice-Chancellor. 	
<p>STATUTE 15</p> <p>Controller of Examinations</p> <ol style="list-style-type: none"> 1. The Controller of Examination shall be the Principal Officer in-charge and without prejudice to the generality of the provisions of Ordinances of the University, shall be responsible for making all arrangements necessary for holding examinations and tests and declaration of results. 	<p>Appointment, Powers, Functions and Responsibilities of Controller of Examinations</p>

2. He/She shall discharge his/her functions under the direct superintendence, direction and guidance of the Vice-Chancellor. In the absence of COE by virtue of any reason anyone of the faculty, approved by Vice-Chancellor will look-after the work of COE, in addition to his own work; till such time COE resumes office.
3. The Controller of Examination shall be ex-officio special invitee in the meetings of Academic Council and Executive Council..
4. The Controller of Examination shall perform such other functions as prescribed by the Ordinances approved by the Executive Council.

The functions shall include all, but not restricted to:

- (a) Monitor examination schedule as per the Announce Academic Calendar of University. To postpone or cancel examination in part or in whole, in the event where such need arises, with prior approval from the Vice-Chancellor.
- (b) Issue suitable guidelines and notices to all concerned, on impending examinations of all nature including supplementary examination or examination of additional semesters or Internships etc.
- (c) Issue of Date sheets for conducting different programmes, theory as well as practical examinations based on academic calendar.
- (d) Coordination of paper-setting work.
- (e) Issue of Invigilation Plan and duties, examiners etc.
- (f) Preparation of seating plan.
- (g) Finalize the students list eligible to take examinations in coordination with Faculty's/ERP system, announce the list and where required declare list of debarred students due to shortage of attendance or any disciplinary action.
- (h) Nomination of flying squads or such like committees to ensure smooth and fair conduct of exams. It may involve appointing external agency(s)/observer(s) for conducting and monitoring the examinations.
- (i) To arrange for printing of question papers and answer books and their safe custody.
- (j) Management and conduct of examinations
- (k) To arrange to evaluation and to process the timely publication of results and declaration of same to the students.
- (l) In case of reported incident of Unfair means initiate necessary action to investigate as per the rules on UFM and submit the report/findings/orders to the Registrar for Promulgation.
- (m) Provide to Registrar hard copy of signed results and after same are uploaded/locked on the ERP system to enable issue of grade sheets and Transcripts.

<p>(n) To submit report regarding examination(s) and results review to the Vice- Chancellor.</p> <p>5. The Controller of Examination may initiate proposal to the Vice-Chancellor to carry out suitable changes in the Ordinance of the University dealing with Examination and Processes there to.</p>	
<p>STATUTE 16</p> <p>Finance Officer (FO)</p> <p>1. The Finance Officer shall be appointed by the Chancellor on the recommendations of the selection committee constituted for the purpose. The committee shall consist of:</p> <ul style="list-style-type: none"> (a) The Vice-Chancellor - Chairman. (b) A nominee of the Chancellor. (c) One expert member nominated by the Sponsoring Body. <p>2. The University will adopt following procedure for the selection of the Finance Officer:</p> <ul style="list-style-type: none"> (a) The University would invite applications for the post through the process of an advertisement in newspapers having wider circulation and on the University website. (b) Short-listing of the applicants shall be done by a committee consisting of the nominee of the Vice-Chancellor and one nominee of the Chancellor. (c) Complete lists of short-listed and not short-listed candidates shall be placed before the Selection Committee. (d) The Selection Committee shall interview the short listed candidates and adjudge the merit of each candidate and send its final recommendation to the Chancellor for approval. <p>3. The Finance Officer shall be a whole - time salaried officer of the University. His emoluments and terms and conditions of service shall be such as may be prescribed in the terms and conditions/service rules.</p> <p>4. When the office of the Finance Officer is vacant or when the he/she is by reason of illness or absence for any other cause, unable to perform the duties of his office, the duties of his office shall be performed by such person as the Vice-Chancellor may appoint for the purpose for the duration of such absence.</p> <p>5. The Finance Officer shall :</p> <ul style="list-style-type: none"> (a) exercise general supervision of the funds of the University and advise it a regards its financial policy; (b) hold and manage the property and investments including endowed property for furthering any of the objects of the University; (c) see that the limits fixed by the Finance Committee for recurring and non-recurring expenditure for one year are not exceeded and that all 	<p>Appointment, Powers and Functions of Finance Officer (FO)</p>

<p>moneys are expended on the purposes for which they are granted or allotted;</p> <ul style="list-style-type: none"> (d) be responsible for the preparation of the annual accounts and the budget of the university for the next financial year and for their presentation to the Finance Committee; (e) keep a constant watch on the state of the cash and bank balances and on the state investments; (f) watch the progress of collection of revenue and advise on the methods collection employed; (g) have the account of the University regularly audited by the auditors as may appointed for the purpose; (h) call for from any office under the University any information or return that he may consider necessary to discharge his financial responsibilities; (i) be the ex-officio secretary of the Finance Committee and shall not have right to vote; (j) be responsible for all regulatory compliances, with all authorities, related to Accounts, Tax and any other Finance related matter. <p>6. The services of the Finance Officer can be terminated by the Chancellor on his/her own or as advised by the Vice-Chancellor by giving him one months' notice or three months' salary in lieu of notice, without assigning any reason.</p> <p>7. The FO may by writing under his hand addressed to the Vice-Chancellor, resign his office with a notice period of three months or one month's salary in lieu of notice, without assigning any reason. The resignation shall be forwarded to the Chancellor with specific recommendation by the Vice-Chancellor for consideration and acceptance.</p>	
<p>STATUTE 17</p> <p>Head of the Department</p> <ul style="list-style-type: none"> 1. The Head of The Department shall be appointed by the Vice-Chancellor, from a panel of three names of the senior teachers of the Department received from the Dean of the Faculty/School for a period two years or as maybe specified. 2. The Head of the Department shall preside over the meetings of the Board of Studies. 3. The Head of the Department shall exercise such other powers and discharge such other functions as laid down in the Ordinances and Regulations. 4. The Vice-Chancellor may remove the Head of the Department, if he is found guilty of misconduct of any kind, or fails to perform his duties to the satisfaction of the Vice-Chancellor and revert him to his substantive post and/ or place him under suspension till completion of an inquiry; provided that the Head of the Department will be heard before taking such a decision. 	<p>Appointment, Powers and Functions of Head of Department</p>

<p>5. The Head of Department may resign his office and service after giving a one month notice and shall cease to hold his office on the acceptance of his resignation by the Vice-Chancellor or on expiry of the notice period, whichever is earlier. The requirement of the notice period may be waived off by the Vice-Chancellor at his discretion.</p>	
<p>STATUTE 18</p> <p>Dean Research and Development</p> <ol style="list-style-type: none"> 1. The Dean Research and Development shall be appointed by the Executive Council on the recommendations of a committee appointed under the chairmanship of the Vice-Chancellor and consisting of a Chancellor's nominee and three experts nominated by the Executive Council from within or outside the University, for a period of three years or a period as may be specified; Provided that the Dean, Research and Development shall be eligible for re-appointment for another term(s) as may be specified. 2. A teacher with requisite institutional commitment and having a minimum of 10 year experience as a Professor in a reputed University/Institute with sound Academic credentials, publications in indexed Journals and having at least 5 year Administrative experience at the level of Dean/Director, will be eligible for as Director, Research and Development. 3. The Dean, Research and Development shall: <ol style="list-style-type: none"> (a) be the ex-officio secretary of the Research Advisory Board and as such will give effect to its decisions; (b) be overall in-charge of the Ph. D. programme and shall ensure that the topic of research selected has relevance to the present day requirement; (c) ensure quality of research work done by the students admitted to Ph. D. programme and shall guide the younger faculty members in undertaking their own research; (d) help the faculty members in formulation of research projects and submission of proposal for research grants to the Government as well as the Industry; and (e) mobilise funds for research. 4. The Dean Research and Development may resign his office and service after giving a one month notice and shall cease to hold his office on the acceptance of his resignation by the Vice-Chancellor or on expiry of the notice period, whichever is earlier. The requirement of the notice period may be waived off by the Vice-Chancellor at his discretion. 5. If the Vice-Chancellor, based upon a complaint received against the Dean Research and Development or on his own, arrives at a conclusion that continuance of the Dean research and Development is detrimental to the interests of the University, may recommend to the Executive Council the removal of the Dean research and Development from his office from such 	<p>Appointment and Functions of the Dean Research and Development</p>

<p>date as may be specified and after giving the Dean Research and Development an opportunity of being heard.</p>	
<p>STATUTE 19</p> <p>Chief Proctor</p> <ol style="list-style-type: none"> 1. The Chief Proctor shall be appointed by the Executive Council, from amongst the teachers of the University not below the rank of Associate Professor for a term of three years or a term as specified. 2. The Chief proctor shall exercise such powers and perform such duties with regards to maintenance of discipline amongst the students as may be prescribed in the Ordinances or as decided by the Vice-Chancellor from time to time. 3. The Vice-Chancellor may appoint Associate/Assistant Proctor(s), to strengthen the proctorial system, from amongst the Associate/Assistant professors of the University; Provided that at least one female teachers of the University is appointed as Associate/Assistant Proctor, if the Proctor is a male teacher. 4. There shall be a Proctorial Committee consisting of all the Proctors; Provided that the Vice-Chancellor, in consultation with the Chief Proctor, may nominate a senior employee of the university to the proctorial committee for a period as may be specified. 5. Any violation of the Students Code of Conduct and Ethics shall treat as misconduct and shall attract penal action as decided by the Vice-Chancellor on the record of the Chief Proctor/ Proctorial Committee. 6. Any student indulging in an act of misconduct or indiscipline is liable to be suspended from the University by the Vice-Chancellor on recommendations of the Chief Proctor pending an inquiry; Provided in exigencies of the situation, the Dean of the School may issue suspension order on specific recommendation of the Chief Proctor, subject to its ratification by the Vice Chancellor. 7. The Executive Council may remove the Chief Proctor from his office, if he is found guilty of misconduct of any kind, or if he fails to perform the duties of his Office to the satisfaction of the Executive Council, and revert him to his substantive post and/ or place him under suspension till completion of an inquiry; Provided further that the Vice-Chancellor shall be the competent to take similar action against an Associate/Assistant Proctor. 8. The Chief Proctor may resign his office and service after giving a One month notice and shall cease to hold his office on the acceptance of his resignation by the Vice-Chancellor or on expiry of the notice period, whichever is earlier. The requirement of the notice period may be waived off by the Vice-Chancellor at his discretion. 	<p>Appointment, Powers and Functions of Chief Proctor</p>

CHAPTER-3

AUTHORITIES OF THE UNIVERSITY

STATUTE 20

1. Under Clause 23 of the U.P. Act No. 12 of 2019, all or any of the following shall be the Authorities of the University :
 - (a) The Sponsoring Body;
 - (b) The Governing Body
 - (c) The Executive Council;
 - (d) The Academic Council;
 - (e) The Finance Committee;
 - (f) The Planning Board;
 - (g) The Board of Faculties;
 - (h) The Board of Studies;
 - (i) The Admissions Committee;
 - (j) The Examinations Committee;
 - (k) The Advisory Board;
 - (l) The IQAC Committee;
 - (m) The University Research Committee and
 - (n) Such other authorities as may be declared by the Statutes to be authorities of the University.

**Authorities of the
Vidya University**

STATUTE 21

The Sponsoring Body

1. The Sponsoring Body shall have power to mortgage the land or other assets of the University to any bank or other financial institutions for purposes of availing loan as per the provisions of the Act.
2. The Sponsoring Body of the University shall have power to determine the limits of the financial powers of any officer, authority, teacher or employee of the university from time to time.
3. The Sponsoring Body shall have powers to take decision in all such matters which have not been specifically conferred on any Officer or Authority of the University.

**The Constitution,
Powers and
Functions of the
Authorities of the
University
The Sponsoring
Body**

STATUTE 22

The Governing Body

1. The Governing Body shall consist of following:
 - (a) The Chancellor - Chairman
 - (b) The Pro-Chancellor - Vice-Chairman

**The Governing Body
under Clause 24 of
U.P. Act No. 12 of
2019**

- (c) Four members from Sponsoring Body nominate by the Board of Sponsoring Body - Members
 - (d) The Vice-Chancellor - Ex-Officio Member
 - (e) The Registrar - Secretary *Ex-Officio*
2. The Chancellor shall be the *ex-Officio* Chairman of the Governing Body.
 3. The term of office of the Chancellor shall be five years under Section 15 (1) of the Act.
 4. The term of office of nominated members under Clauses, 1 (c) of Statute 20, shall be three years from the date of appointment on which they are nominated. The term of office of a member nominated to fill a casual vacancy shall continue for the remainder period of the term of the member in whose place he has been nominated. Members nominated as above can be nominated.
 5. The ex-officio members shall continue to be the members of the Governing Body so long as they hold the office by virtue of which they are the members of the Governing Body.
 6. The Chairman of Sponsoring Body has the right to review and modify the composition of the Governing Body at any time.
 7. The Governing Body primarily is an advisory body but shall have the following general powers and functions :
 - (a) To review from time to time, the broad policies and programmes of the University and suggest measures for the working, improvement and development of the University;
 - (b) To consider and pass resolutions on the Annual report and Annual accounts of the University and Audit Report of such accounts; and furnish their views to the Executive Council;
 - (c) To advise the Chancellor in respect of any matter which may be referred to it for advice;
 - (d) To perform such other functions as may be prescribed.
 8. The Governing Body shall meet as often as may be necessary but not less than once during a calendar year.
 9. Five members including the Chairman shall form a quorum for a meeting of the Governing Body. Attendance of one amongst the Chancellor, Pro-Chancellor is necessary. In absence of all of these two officers of the University, the meeting shall not be held.
 10. Meetings of the Governing Body shall be convened by the Chairman either on his own initiative or at the request of the Vice-Chancellor or on a requisition signed by not less than four members of the Governing Body.
 11. All questions considered in the meetings of the Governing Body shall be decided by majority votes of the members present and voting including the Chairman. If the votes be equally divided, the Chairman shall have a second or casting vote.

<ol style="list-style-type: none"> 12. The Chancellor, if present, shall preside at every meeting of the Governing Body. In his absence, the Chancellor may nominate Pro-Chancellor to preside at the Meeting. 13. A written notice of every meeting shall be sent by the Registrar to every member at least 2 days before the date of the meeting. 14. Provided that the Chancellor may, whenever he thinks fit, and shall, upon a requisition in writing signed by not less than one fourth of the total membership of the Governing Body, convene a special meeting of the Governing Body. 15. The notice may be delivered either by hand or E-mail or Whatsapp or sent by registered post at the address of each member as recorded in the office of the Governing Body and if so sent, shall be deemed to be duly delivered at the time at which notice would be delivered in the ordinary course of post. 16. Agenda shall be circulated by the Registrar to the members at least 2 days before the meeting. 17. Notices of motions for inclusion of any item on the agenda must reach the Registrar at least 5 days before the meeting. The Chairman may, however, permit inclusion of any item for which due notice has not been received. 18. The ruling of the Chairman in regard to all the questions of procedure shall be final. 19. The minutes of the proceedings of the Governing Body shall be drawn up by the Registrar with the approval of the Chairman or in absence of the chairman from Vice-Chairman and circulated to all members of the Governing Body. The minutes along with amendments, if any suggested, shall be placed for confirmation at the next meeting of the Governing Body. After the minutes are confirmed and signed by the Chairman, they shall be recorded in a minute book which shall be kept open for inspection of the members of the Governing Body. 20. If a member of the Governing Body fails to attend three consecutive meetings without leave of absence, he shall cease to be a member of the Governing Body, unless the Chairman desires otherwise. 21. All orders and decisions of the Governing Body shall be authenticated by the signature of the Registrar or any other person authorized by the Governing Body in its behalf. 22. The minutes of the Executive Council shall be reported in meeting of the Governing Body. 	
<p>STATUTE 23</p> <p>The Executive Council</p> <p>The Executive Council shall be the principal executive body of the University as per section 25 of the U.P. Act No. 12, of 2019.</p>	<p>The Executive Council under Clause 25 of U.P. Act No. 12 of 2019</p>

1. The following shall be the constitution of the Executive Council:
 - (a) The Vice-Chancellor-*ex-Officio* (Chairperson)
 - (b) Three members to be nominated by the Governing Body;
 - (c) Two eminent educationists nominated by the Chancellor/President;
 - (d) One officer of the State Government not below the rank of Joint Secretary to the Government of Uttar Pradesh;
 - (e) One professor and one Associate Professor of the Vidya University in order of seniority on rotation basis for a period of one year;
 - (f) One educationist not below the rank of Associate Professor from a panel of three names to be approved by the State Government, for which the Vidya University shall submit a list of three names of eminent educationists;
 - (g) The Registrar who shall be *ex-officio* Member Secretary;
 - (h) The Finance Officer shall have the right to speak in and otherwise to take part in the proceedings of the Executive Council but shall not be entitled to vote.
2. Quorum of the meeting of the Executive Council shall not be less than six members.
3. Decisions at any meeting of the executive Council shall be taken by majority of the members present at such meeting. Provided that, in case of tie in any proposal, the proposal having support of the Vice-Chancellor Shall prevail.
4. Every decision of the Executive Council shall be informed by the reasons therefore.
5. The term of office of an ex-officio member shall continue so long as he holds the office by virtue of which he is a member.
6. The term of office of a nominated member under clauses 1(b),(c),(f) shall be two years from the date of formal appointment as nominated.
7. The term of office of a member nominated to fill a casual vacancy shall continue for the remainder period of the term of the member in whose place he has been nominated.
8. The Chancellor has the right to review and modify the composition of the Executive Council at any time.
9. The procedure for the meetings of the Executive Council shall be as follows:
 - (a) The Executive Council shall meet as often as may be necessary but not less than twice during an academic year.
 - (b) Meetings of the Executive Council shall be convened by the Vice-Chancellor suo-moto or on a requisition signed by not less than four members of the Executive Council.
 - (c) A written notice of every meeting shall be sent by the Registrar to every member of the Executive Council at least two weeks before the date of the meeting. The notice shall state the place, date and time of

<p>the meeting; Provided that the Chairman may call a special meeting of the Executive Council at short notice to consider urgent/ special matters.</p> <ul style="list-style-type: none"> (d) The notice may be delivered either by email or by hand or sent by registered post at the address of each member as recorded in the office and if so sent, the same shall be deemed to have been duly delivered within the time when it ought to have been delivered in the ordinary course. (e) Agenda shall be circulated by the Registrar to the members at least one week before the meeting. Requests for inclusion of any item on the agenda must reach the Registrar at least 10 days before the meeting. The Chairman may, however, permit inclusion of any item for which due notice has not been received. (f) The ruling of the Chairman in regard to all questions of procedure shall be final. (g) The minutes of the proceedings of the meetings of the Executive Council shall be drawn up by the Registrar with the approval of the Chairman and circulated to all members of the Executive Council. The minutes along with amendments, if any, shall be placed for confirmation at the next meeting of the Executive Council. After the minutes are confirmed and signed by the Chairman, the same shall be recorded in a book of minutes which shall be kept open for inspection during the office hours by the members of the Executive Council. (h) The minutes of the Executive Council shall be placed before the Governing Body. (i) If a member of the Executive Council fails to attend three consecutive meetings without due notice, he shall cease to be a member of the Executive Council, unless the Chairman desires otherwise. (j) The Executive Council may delegate such of its powers to the Chancellor/, Pro-Chancellor and Vice-Chancellor or Pro Vice-Chancellor, as it may deem appropriate. <p>However, the decisions taken under delegated powers shall be reported to the Executive Council in its next meeting.</p>	
<p>STATUTE 24</p> <p>The Academic Council</p> <ol style="list-style-type: none"> 1. The Academic Council shall be the principal academic body of the University and shall subject to the provisions of the Statutes and the Ordinances, exercise general supervision over the academic policies of the University and to give directions regarding methods of instruction, co-ordination of teaching among the Faculties, departments and centers, research and improvement of academic standards; 	<p>The Academic Council under Clause 26 of U.P. Act No. 12 of 2019</p>

2. Its shall aim to bring about and promote inter-Faculty /centre co- ordination and to establish or appoint such committees or boards as may be deemed necessary for the purpose;
3. It shall consider matters of general academic interest either on its own initiative, or on a reference by a Faculty, Centre, Department or the Executive Council, and to take appropriate action thereon;
4. It shall frame such regulations and rules consistent with the Statutes and the Ordinances regarding the academic functioning of the University, discipline, residence, admissions, award of fellowships and studentships, fees, concessions, and attendance.
5. The Academic Council shall consist of the following members :
 - (a) The Vice Chancellor - Chairman *ex-officio*
 - (b) All Deans/Heads of Faculties - Member *ex-officio*
 - (c) Deans (Academics, R & D, Student Affairs)- Member *ex-officio*
 - (d) All Head of Departments - Member *ex-officio*
 - (e) Two Professors, Associate and Assistant Professors each, other than Heads of Departments nominated by Deans of faculty/School/Institute - Member
 - (f) One distinguished academician to be nominated by the Chancellor for their special knowledge in educational Progress and development - Member
 - (g) One Industry professional to be nominated by the Chancellor - Member
 - (h) Controller of Examination- Member *ex-officio*
 - (i) Registrar - Member Secretary *ex-officio*
6. The Vice-Chancellor shall be the *ex-officio* Chairman of the Academic Council. The term of office of *ex-officio* members shall continue so long as they hold the office by virtue of which they are members. All members of the Academic Council, other than the *ex-officio* members, shall hold office for a term of 3 years. The term of the office of a member nominated to fill a casual vacancy shall continue for the remainder period of the term of the member in whose place he has been nominated. The Vice-Chancellor has right to review and modify the composition of the Academic Council at any time.
7. The Vice-Chancellor shall preside over the meetings of the Academic Council and in his absence a member nominated by the Vice-Chancellor shall preside over the meeting.
8. The procedure for the meetings of the Academic Council shall be as following:
 - (a) The Academic Council shall meet as often as may be necessary but not less than two times during an academic year. Meetings of the Academic Council shall be convened by the Chairman either on his own initiative or on a requisition signed by not less than 20% of the Academic Council members.

- (b) A written notice of every meeting shall be sent by the Registrar to every member at least one week before the date of the meeting; provided that the Chairman may call a special meeting of the Academic Council at short notice to consider urgent matters.
- (c) Agenda shall be circulated by the Registrar to the members at least 3 days before the meeting.
- (d) 50% members of the Academic Council including the Chairman shall form a quorum for a meeting of the Academic Council.
- (e) All questions considered at the meetings of the Academic Council shall be decided by a majority of the votes of the members present and voting including the Chairman. If the votes be equally divided, the Chairman shall have a second or casting vote.
- (f) In emergent cases, the Chairman, Academic Council may exercise the powers of the Academic Council. Further, in case of Chairman, exercising any of the powers on the Academic Council, the members shall be informed through email, post facto, and the decision put up in next meeting of the Academic Council for ratification.
- (g) The minutes of the proceedings of a meeting of the Academic Council shall be drawn up by the Registrar with the approval of the Chairman and circulated to all members of the Academic Council. The minutes along with amendments, if any suggested, shall be placed for confirmation at the next meeting of the Academic Council. After the minutes are confirmed and signed by the Chairman, they shall be recorded in a minute book which shall be kept open for inspection of the members of the Academic Council at any time during the office hours.

Powers and Duties of the Academic Council:

Subject to the Provisions under Section 26 of U.P. Act No. 12 of 2019 and the Statutes, the Academic Council shall, in addition to all other powers vested in it, have the following powers duties and functions :

- (a) To report on any matter referred to it by the Chancellor or Governing Body or Executive Council, as the case may be;
- (b) To make proposals to the Management for the establishment of Departments, Special Centers, Specialized Laboratories, Libraries and museums;
- (c) To frame and revise curricula and syllabi for the courses of studies for the various Departments/Academic Centers;
- (d) To consider proposals submitted by Board of Studies of the Departments of the University;
- (e) To promote research within the University and to requisition from time to time reports on such research;
- (f) To make recommendations to the Management with regard to the creation and abolition of teaching posts and the duties attached thereto;

- (g) To recommend to the Executive Council the recognition of degrees and diplomas of other Universities and institutions and to determine their equivalent degree and diplomas of the University;
- (h) To recommend appointment of committees for admission to the University;
- (i) To appoint Advisory Committees or Expert Committees or both for the Departments and the Academic Centers of the University to make recommendation on academic matters connected with the working of the Department/Academic Centre. The Head of the Department concerned shall act as convener of such Committees;
- (j) To appoint Committees from amongst the members of the Academic Council, other teachers of the University and experts from outside to advise on such specific academic matters as may be referred to any such Committee by the Academic Council; consider the recommendations of the advisory Committee attached to various departments and Academic Centers and that of Expert and other committees and take such action (including the making of recommendations to the Executive Council) as circumstances of each may require;
- (k) To make periodical review of the activities of the Departments and take appropriate action (including the making of recommendations to Management).
- (l) To supervise the working of the Library; to publish lists of prescribed or recommended text books and to publish the syllabi of prescribed courses of study;
- (m) To make such arrangements for the instruction and examination of persons, not being members of the University as may be necessary;
- (n) To recommend to the Management the draft Ordinances regarding examinations of the University and the conditions on which student should be admitted to such examinations;
- (o) To make recommendation to the Management in regard to the appointment of examiners and, if necessary, their removal and the fixation of their fees, emoluments and travelling and other expenses;
- (p) To make recommendations for the conferment of honorary degrees and to confer degrees, academic distinction, honors, diplomas, licenses, title and marks of honor;
- (q) To make proposals to the Management for the institutions of fellowships, assistantship, scholarships, studentships medals and prizes and to award the same;
- (r) To provide for the inspection of the classes and the Halls of Residence/ Hostels in respect of the instructions and discipline there in, supervise the co-curricular activities of the students of the Institute and submit reports thereon to the Management;

<ul style="list-style-type: none"> (s) To promote the health and welfare of students and frame rules/constitute committees consisting of such number of teachers and students as may be necessary to advise the Academic Council on matters relating to the welfare of the students. (t) To perform, in relation to academic matters, all such duties and to do all such acts as may be necessary for the proper carrying out of the provisions of the U.P. Act No. 12 of 2019, these Statutes and Ordinances; (u) The minutes of every meeting of the Academic Council shall be reported to the Executive Council. 	
<p>STATUTE 25</p> <p>The Finance Committee</p> <ol style="list-style-type: none"> 1. The Finance Committee shall be the principal financial body of the University within the meaning of Section 27 of the UP Act No. 12 of 2019, to take care of the financial matters. It shall consist of the following: <ul style="list-style-type: none"> (a) The Vice-Chancellor - <i>ex-Officio Chairman</i> (b) The Registrar-Member (c) The Deans/Heads of all Faculties-<i>ex-Officio</i> (d) Two nominees of Sponsoring Body- Members (e) The Finance Officer - <i>ex-Officio</i> Member Secretary. (f) One financial expert nominated by the Sponsoring Body. 2. The term of office of ex-officio members shall continue so long they hold the office by virtue of which they are members. 3. The term of office of a nominated member under the Statute shall be two years from the 1st day of January of the year in which he is nominated. The term of office of a member nominated to fill a casual vacancy shall continue for the remainder period of the term of the member in whose place he has been nominated. 4. The Finance Committee shall meet at least twice every year to examine accounts and scrutinize proposals for expenditure provided that a period not exceeding 180 days shall elapse between two consecutive meetings. 5. Three members of the Finance Committee including the chairman and minimum one nominee of the sponsoring body shall form a quorum for a meeting of the Finance Committee. It is essential that nominee of the Sponsoring body is in agreement with all financial recommendations of the Finance committee. Any financial decision taken without his/their written consent will be treated as null and void. 6. The provisions regarding notices of the meeting, inclusion of items in the agenda and confirmation of the minutes applicable to the meetings of the Executive Council shall, so far as may be, shall be applicable in connection with the meetings of the Finance Committee. 	<p>The Finance Committee under Clause 27 of U.P. Act No. 12 of 2019</p>

<p>7. The Vice Chancellor, if present shall preside at the meeting of the Finance Committee. In his absence Vice-Chancellor may nominate any person in writing to preside the meeting.</p> <p>The Finance Committee shall have the following powers and functions:</p> <ul style="list-style-type: none"> (a) Examines and scrutinizes the annual budget of the University. The Finance Committee shall recommend limits for the total recurring expenditure and the total non-recurring expenditure for the year, based on the income and resources of the University and send its recommendation to the Executive Council. (b) Gives its views and make its recommendations to the Executive Council, either on the initiative of the Executive Council or the Vice Chancellor or on its own initiative of any financial question affecting the University. (c) The annual accounts and financial estimates of the University prepared by the Finance Officer shall be laid before the Finance Committee for consideration and comments and thereafter submitted to the Executive Council for approval with or without amendments. (d) Considers and makes its recommendations to the Executive Council on all such matters connected with the University, which have financial implications. (e) A copy of the minutes of every meeting of the Finance Committee shall be sent to the Executive Council. (f) In emergent cases, the Chairman may exercise the powers of the Finance Committee and report the action taken by him in the next meeting of the Finance Committee for its approval. 	
<p>STATUTE 26</p> <p>The Planning Board</p> <ol style="list-style-type: none"> 1. The Planning Board shall be the Principal planning body of the University. The Board shall ensure that the infrastructure and academic support system meets the norms of the University Grants Commission or the respective statutory councils and shall be an authority of the University within the meaning of Section 28 of the UP Act No. 12 of 2019. It shall consist of the following: <ul style="list-style-type: none"> (a) The Vice-Chancellor - <i>ex-Officio</i> (b) The Deans including R & D/Heads of Faculties/Director(s) - <i>ex-Officio</i> (c) One nominee of the Sponsoring Body - <i>ex-Officio</i> (d) One or Two Project/University Engineers Nominated by the Executive Council - <i>ex-Officio</i> (e) The Finance Officer- <i>ex-Officio</i> (f) The Registrar- <i>ex-Officio</i> - Member Secretary 2. The Vice-Chancellor shall be the Ex-Officio Chairman of the Planning Board. 	<p>The Planning Board under Section 28 of U.P. Act No. 12 of 2019</p>

3. The term of office of an ex-officio member shall continue so long as he holds the office by virtue of which he is a member.
4. The term of office of nominated members shall be two years. The term of office of a member nominated to fill a casual vacancy shall continue for the remainder period of the term of the member in whose place he has been nominated.
5. The Planning Board shall meet as often as is necessary, but not less than twice a year.
6. 50% members including the chairman shall form a quorum for a meeting of the Planning Board.
7. The provisions regarding notices of meeting, inclusion of items in the agenda and confirmation of the minutes applicable to the meetings of the Executive Council shall, so far as may be, shall be applicable in connection with the meetings of the Planning Board.

The Planning Board shall have the following powers and functions:

- (a) It shall be responsible, under the direction of the Executive Council, for planning and construction of all major infrastructure, academic support system and capital works. The budget for such tasks shall be projected to the Finance committee for its consideration and recommendations. Based on the recommendation of the Finance Committee, necessary administrative approval for the expenditure shall be accorded by the Executive Council.
- (b) It shall have the power to give the necessary administrative approval and expenditure sanction for minor works and works pertaining to maintenance and repairs, within the expenditure limit approved by the Executive Council and within the allocated budget.
- (c) It shall cause to be prepared estimates of cost of buildings and other capital works, minor works, repairs, maintenance and the like, using the standard practices.
- (d) It shall be responsible for making technical scrutiny of work proposed, as may be considered necessary by it.
- (e) It shall be responsible for enlistment of suitable contractors and acceptance of tenders and shall have the power to give direction for the University works where necessary.
- (f) It shall have the powers to settle rates not covered by tender and settle claims and disputes with contractors.
- (g) In emergent cases, the Chairman of the Planning Board may exercise the powers of the Planning Board. Such cases shall be reported in the Planning Board at its next meeting.

A copy of the minutes of every meeting of the Planning Board shall be reported to the Executive Council.

<p>STATUTE 27</p> <p>Board of Faculties, Board of Studies, Admissions Committee, Examinations Committee, Advisory Board, IQAC Committee, University Research Committee and other Authorities of the University</p> <p>1. The constitution, powers and functions of the Board of Faculties, the Board of Studies, the Admissions Committee, the Examinations Committee, Advisory Board, IQAC Committee, University Research Committee and of such other authorities of the University which may be declared by the Statutes to be the authorities of the University, shall be as may be laid down in the Ordinances of the University.</p>	<p>Board of Faculties, Board of Studies, Admissions Committee, Examinations Committee, Advisory Board, IQAC Committee, University Research Committee and other Authorities of the University</p>
<p style="text-align: center;">CHAPTER-4 TEACHING AND NON-TEACHING STAFF OF THE UNIVERSITY</p> <p>STATUTE 28</p> <p>Minimum Qualifications of Teaching Staff</p> <p>1. The minimum eligibility for Appointment and Career advancement of teachers in the University shall be as decided by the Executive Council and in line with the guidelines of the UGC/relevant Regulatory Authorities/ Councils as AICTE, PCI, NCTE etc.</p> <p>2. The minimum qualification of teachers shall be those as may be prescribed by UGC regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measures for the maintenance of standards in higher education, 2018, as amended from time to time.</p>	<p>Teaching and Non-Teaching Staff of the University</p> <p>Minimum Qualifications of Teaching Staff</p>
<p>STATUTE 29</p> <p>The appointment of Teachers of the University and other Academic and Administrative staff and their emoluments</p> <p>1. All regular/contractual appointments of teachers and other academic and administrative staff shall be made on the recommendation of a duly constituted selection committee.</p> <p>2. The Selection Committee for Professors, Associate Professors and Assistant Professors will comprise of the following:</p> <ol style="list-style-type: none"> The Vice Chancellor - Chairman. One nominee of the Chancellor. Three subject experts to be nominated by the Chancellor Dean/Director of the concerned Faculty/School/ Centre. Head of the concerned Department. The Registrar - ex-officio non-member secretary. 	<p>The appointment of Teachers of the University and other Academic and Administrative Staff</p>

<ol style="list-style-type: none"> 3. Recommendations of Selection Committees will be placed before the Executive Council for its decision. Provided that in case the Executive Council disagrees with the recommendations of the selection committee the matter shall be referred to the Chancellor/President for decision. 4. Teaching positions shall be advertised in at least two leading National Dailies and the University Website as per the norms prescribed by the UGC or any other Regulatory Body for wide circulation at least one month before the last date for application. 5. The salary and allowances shall be paid to the teachers and employees online into their bank accounts. 6. For non- teaching staff, the constitution of the selection committees shall be decided by the Executive Council. 	
<p>STATUTE 30</p> <p>The conditions of service of employees</p> <ol style="list-style-type: none"> 1. Every teacher and salaried officer and such other employees as are mentioned in the Statutes shall be appointed under a written contract on such terms and conditions as may be agreed to between the parties which shall be lodged with the University, and a copy thereof shall be furnished to the officer or teacher or employee concerned. 2. Subject to the conditions laid down in the Ordinances, the terms and conditions of service shall be made in the form of service rules and approved by the Executive council. It would cover all the conditions as would be applicable to an employee and would generally include, but not be restricted to following : <ol style="list-style-type: none"> (a) Recruitment norms (b) Personnel policies (c) Travel rules (d) Leave rules (e) Appraisal and Career progression (f) Ethics policy and code of conduct (g) Policy on dealing with sexual harassment at work places (h) Discipline policy (i) Gratuity and Provident fund (j) Honorarium rates and rules 	<p>The conditions of service of employees including provisions for retirement benefits, insurance and provident fund, the manner of termination of service and disciplinary matters</p>
<p>STATUTE 31</p> <p>Disciplinary Action against Teachers of The University</p> <ol style="list-style-type: none"> 1. A teacher of the University shall at all times maintain absolute integrity and devotion to duty and shall observe the Code of Professional Ethics, which shall form part of the agreement to be signed by the teacher at the time of appointment. 	<p>Disciplinary Action against Teachers of The University</p>

2. A breach of any of the provisions of the Code of Professional Ethics prescribed by the Regulatory Bodies shall be deemed to be misconduct.
3. A teacher of the University may be removed or his services terminated on one or more of the following grounds :
 - (a) Willful neglect of duty;
 - (b) Misconduct;
 - (c) Breach of any of the terms of contract of service;
 - (d) Dishonestly connected with University Examination;
 - (e) Scandalous conduct or conviction for an offence involving moral turpitude;
 - (f) Physical or mental unfitness;
 - (g) Incompetence;
 - (h) Abolition of the post.
4. No order of dismissal, removal or termination of the services of a teacher of the University on any ground mentioned in clause (1-3) (except in the case of a conviction for an offence involving moral turpitude or of abolition of post), shall be passed unless a charge has been framed against the teacher and communicated to him with a statement of the grounds on which it is proposed to take action and he has been given adequate opportunity of hearing :
 - (a) of submitting a written statement of his defence;
 - (b) of being heard in person, if he so chooses; and
 - (c) of calling and examining such witnesses in his defence as he may wish. Provided that the Executive Council or an officer authorized by it to conduct the enquiry may, for sufficient reasons to be recorded in writing, refuse to call any witness.
5. The Executive Council may, at any time ordinarily within two months from the date of the Inquiry Officer's report, pass a resolution dismissing or removing the teacher concerned from service or terminating his services mentioning the ground of such dismissal, removal or termination.
6. The resolution shall forthwith be communicated to the teacher concerned.
7. The Executive Council may instead of dismissing, removing or terminating the services of the teacher, pass a resolution inflicting a lesser punishment by reducing the pay of the teacher for a specified period not exceeding three years and or by stopping increments of his salary for a specified period or may deprive the teacher of his pay during the period of his suspension, if any.
8. A teacher of the University shall be deemed to have been placed under suspension:
 - (a) With effect from the date of his conviction, if in the event of a conviction for an offence, he is sentenced to a term of imprisonment

<p>exceeding forty-eight hours and is not forthwith dismissed or removed consequent to such conviction.</p> <p>(b) In any other case, for the duration of his detention if he is detained in custody, whether the detention is for any criminal charge or otherwise.</p>	
<p>STATUTE 32</p> <p>Disciplinary Action against Non-Teaching Employees</p> <ol style="list-style-type: none"> 1. Where there is an allegation of misconduct against an employee, the Vice-Chancellor shall institute an inquiry committee for the purpose. The Vice-Chancellor may, if he thinks fit, by order in writing, place the employee under suspension. 2. Based on the report of inquiry committee, the Vice-Chancellor may decide course of action including suspension depending on the severity of the misconduct, for taking action to the extent of termination of services of the employee concerned 3. No employee shall be removed until he has been given a reasonable opportunity to show cause against the action proposed to be taken in regard to him/her. 4. The removal of an employee shall take effect from the date on which the order of removal is made. 5. Notwithstanding anything contained in the terms of his contract of service or of his appointment, an employee of the University, other than a teacher, may be removed by the authority which is competent to appoint the employee if : <ol style="list-style-type: none"> (a) he/she is of unsound mind; (b) he/she is an undercharged insolvent; (c) he/she has been convicted by a court of law of any criminal offence or an offence involving moral turpitude and; (d) he/she is otherwise guilty of misconduct. <p>Provided that no employee of the University shall be removed unless resolution to that effect is passed by the Executive Council.</p>	<p>Disciplinary Action against Non-Teaching Employees</p>
<p style="text-align: center;">CHAPTER-5</p> <p style="text-align: center;">MISCELLANEOUS PROVISIONS</p> <p>STATUTE 33</p> <p>Award of Degrees, Diplomas and Certificates</p> <ol style="list-style-type: none"> 1. Degrees/Diplomas/Certificates must be awarded in the name of the Vidya University, Meerut. 2. The Executive Council, on the recommendation of the academic council is responsible for approving programs leading to confer the degrees, diplomas, and certificates. 3. The University will award Degrees, Diplomas and Certificates in the sphere of Engineering, Artificial Intelligence, Science, Hotel Management, 	<p>Award of Degrees, Diplomas and Certificates</p>

<p>Design, Pharmacy, Liberal Arts, Aeronautical, Architecture, Horticulture, Fishing, Nano Technology, Air Hostess Training, Law, Teachers Education, Physical Education, Education, Medical, Para-Medical, Nursing, Dental, Yogic Sciences, Naturopathy, Ayurveda, Biotechnology, Micro Biology, Agricultural, Veterinary science and technology, Vocational Education and Training, Music & Dance, Distance Learning Programmes of all professional and traditional courses, all kinds of Research work, and also all other spheres in education.</p> <ol style="list-style-type: none"> The University must ensure compliance with the National Qualifications Framework under the National Education Policy (NEP) 2020 for multidisciplinary education. The degrees must conform to the norms prescribed by the University Grants Commission (UGC) under Section 22 of the UGC Act, 1956. 	
<p>STATUTE 34</p> <p>Conferment of Honorary Degrees and other Distinctions (Ref. Section 11(e) of the U.P. Act No. 12 of 2019)</p> <ol style="list-style-type: none"> Subject to the Provision of Sub-section (e) of Section 11 of the Act, the Executive Council shall send recommendations to the State Government for approval for granting of honorary degrees and other distinctions. On eminent personalities for the exemplary contributions made by them in their respective field of specializations. <p>Provided that in case no approval is received from the State Government within a period of one month from the date of submission of the proposal, the Executive Council may, on its own motion, recommend to the Chancellor the grant of such Honorary Degree/Distinction.</p>	<p>Conferment of Honorary Degrees and other Distinctions. (Ref. Section 11(e) of the U.P. Act No. 12 of 2019)</p>
<p>STATUTE 35</p> <p>Withdrawal of Degree, Diploma, Certificate and other Academic Distinctions</p> <ol style="list-style-type: none"> The Executive Council, may on the recommendation of the Academic Council by a special resolution passed by a majority of not less than two-third of the members present and voting, recommend withdrawal of any Degree or academic distinction conferred on, or any Certificate or Diploma granted to, any person by the University for good and sufficient cause. <p>Provided that no such resolution shall be passed until, a notice in writing has been given, calling upon him to show cause within such time as may be specified in the notice as to why such resolution should not be passed and until his objections, if any, and any evidence he produces in support of them, have been considered by the Academic Council.</p> <ol style="list-style-type: none"> The decision stating the reasons there for shall be communicated to the person concerned. 	<p>Withdrawal of Degree, Diploma, Certificate and other Academic Distinctions</p>

<p>3. Any person aggrieved by the decision taken by the Executive Council may appeal to the Chancellor within thirty days from the date of such decision.</p>	
<p>STATUTE 36</p> <p>Institution of Fellowships, Scholarships, Studentships, Medals and Prizes</p> <p>1. The Rules as provided for in the Ordinances of the University shall be applicable</p>	<p>Institution of Fellowships, Scholarships, Studentships, Medals and Prizes</p>
<p>STATUTE 37</p> <p>Procedure for Settlement of disputes between employees or Students and the University</p> <p>1. Subject to provisions of section 32 and 33 of the U.P. Act No. 12 of 2019, the university shall provide a fair and reasonable opportunity to employees or students who have any grievance with regard to any aspects of their employment/rules/grievance with the University. An employee who has a grievance shall present the same in person or in writing to the Vice-Chancellor. Wherever necessary, the Vice-Chancellor will constitute a grievance hearing committee; members of which will be appointed by him.</p> <p>2. Based on the report of the grievance hearing committee, the Vice-Chancellor may dispose of the grievance case of the employee or refer it to the Chancellor or Chairman Executive Council. The decision of the authorities to whom case is finally referred in this regard will be final unless the Chancellor feels otherwise. Cases of such grievances dealt, shall be reported to the Executive Council for information.</p>	<p>Procedure for Settlement of disputes between Employees or Students and the University</p>
<p>STATUTE 38</p> <p>The Procedure for Appeal to the Executive Council by any Employee or Students of the University</p> <p>1. Once the decision has been given on any dispute arising between the University and any of its employees or students the aggrieved party has the right to appeal against such decision to the Executive Council unless such a decision was taken by the Executive Council.</p> <p>2. The aggrieved party should submit an appeal in writing addressed to chairman of the Executive Council giving full details of the case and reasons for appeal.</p> <p>3. The appeal shall be considered by the Executive Council in regular or special meeting or through the circulation note.</p> <p>4. The decision of Executive Council shall be final.</p>	<p>The Procedure for Appeal to the Executive Council by any Employee or Students of the University</p>
<p>STATUTE 39</p> <p>Maintenance of Discipline among the Students</p> <p>1. All powers relating to discipline and disciplinary action in relation to the students shall vest in the Vice-Chancellor.</p>	<p>Maintenance of Discipline among the Students</p>

<ol style="list-style-type: none"> 2. Without prejudice to the generality of his powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him appropriate, the Vice- Chancellor may in the exercise of his powers aforesaid, order that any student be expelled from the University, or be fined a sum that may be specified in the Ordinances, or be debarred from taking an examination or examinations for one or more years or that the results of the examination or examinations in which he has appeared be cancelled. 3. The Vice-chancellor may delegate all or such of his powers, as he deems proper, to the Chief Proctor and to such other persons as he may specify in this behalf. 	
<p>STATUTE 40</p> <p>Faculties, Schools, Departments, Centers etc.</p> <ol style="list-style-type: none"> 1. The Executive Council based on the advice of the Academic Council may establish Faculties, Schools, Departments and Centers in the campus of the University. 2. The University shall offer such programs in the Faculties, Schools, Departments, Centers as the Executive Council may approve on the recommendation of the Academic Council, through Ordinances. 3. The Executive Council may reconstitute a Faculty, Department, Centre or School on recommendation of the Academic Council. 4. The Executive Council based on the advice of the Academic Council may phase out any Faculty, Department, School or Centre based on the following: <ol style="list-style-type: none"> (a) When the courses offered by the Faculties, Schools, Departments, Centers etc. become obsolete. (b) When the subscription to such courses becomes untenable to continue. (c) When alternate and better programs become available. <p>Before approving such discontinuation, the Executive Council shall ensure that the existing students in the Programs are allowed to complete their courses in which they are registered.</p>	<p>The establishment and abolition of Faculties, Schools, Departments, Centers etc.</p>
<p>STATUTE 41</p> <p>The Delegation of Powers vested in the Authorities or Officers of the University</p> <ol style="list-style-type: none"> 1. Subject to the provisions of the Act, any officer or authority of the University, may delegate his or its powers to any other officer or authority or person under his or its respective control and subject to the condition that overall responsibility for the exercise of the power so delegated shall continue to vest in the Officer or Authority delegating such powers. 	<p>The Delegation of Powers vested in the Authorities or Officers of the University</p>